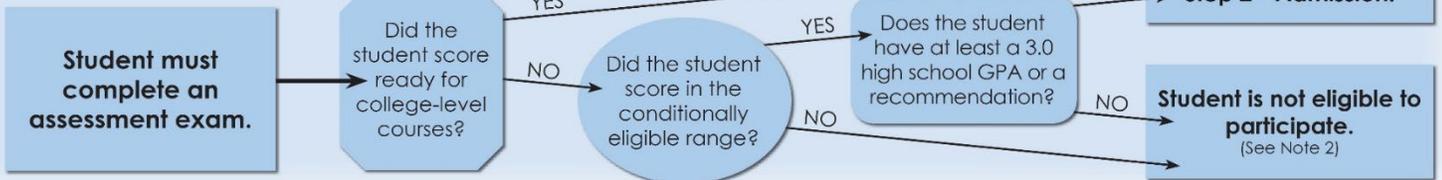


Student Eligibility Process

Starting with the 2018-2019 academic year, a prospective College Credit Plus student must complete the steps below to determine CCP eligibility, college admission, and course placement/registration.

1 Eligibility to Participate (See Note 1)



2 College Admission (See Note 1)



This document is for informational purposes only. Please see ORC Section 3365.03 and the "Student Eligibility Information" section on www.ohiohighered.org/ccp/resources for more details.

3 Course Registration (See Note 3)

Student must meet with a school counselor and a college advisor to determine course choices, which will depend on assessment scores and other prerequisites.

Note 1: Steps 1 & 2 may occur simultaneously especially at open admission institutions or institutions at which a student identifier is needed for record keeping purposes.

Note 2: An institution may choose to allow students to retake the assessment exam.

Note 3: An institution may require a student to attend an orientation meeting prior to or after registering for courses.

July 2019

Course Eligibility

Ohio Administrative Code 3333-1-65.12

Similar to the rules developed for underperforming students, House Bill 49 (ORC 3365.06) required the chancellor to adopt rules specifying which courses were eligible for funding under the College Credit Plus program. These rules were developed in consultation with stakeholders and the Superintendent of Public Instruction, and went into effect for the 2018-2019 academic year.

The rule defines two tiers of courses under College Credit Plus: Level I & Level II courses. The rule specifies that a student participating in the College Credit Plus program shall first complete 15 semester credit hours of Level I courses that may be applied toward a certificate or degree, before proceeding to Level II courses.

Level I Courses

“Level I course” refers to a course that is any one of the following:

- 1) Transferable course: Part of CTAG, OTM, or TAG or equivalent at private college/university (i.e., CTAG: Career-Technical Assurance Guides, OTM: Ohio Transfer Module, TAG: Transfer Assurance Guides)
- 2) Course in computer science, information technology, anatomy, physiology, or foreign language, including American Sign Language
- 3) Technical certificate course
- 4) 15-credit hour or 30-credit hour model pathway course
- 5) Study skills, academic or career success skills course
- 6) Internship course
- 7) Another course that may be approved by the Chancellor on an annual basis

Level II Courses & Exceptions

“Level II course” refers to any course that is not a Level I course. Students must meet prerequisites for any course that the college has determined. However, exceptions to the “First 15” Rule may be made if the student wishes to continue with a sequence of courses in the same subject or tests directly into Level II course. Students who have attained the required scores on AP or IB course examinations may also count those courses toward the First 15 credits.

Non-Allowable Courses

In addition, the rule delineates several types of courses that are not allowable under College Credit Plus as the following:

- One-on-one private instruction course
- Course with fees that exceed amount set by Chancellor
- Study abroad courses
- Physical education courses
- P/F or S/U grades (unless the course is an internship or is a transferable course for all students enrolled)
- Remedial course & Sectarian religion course

These courses are not permitted under the program unless the Chancellor approves the courses for certificate or degree completion. On an annual basis, the Chancellor will provide the opportunity for colleges to submit courses for approval.

Additional Responsibilities

Colleges and universities are responsible for identifying Level I courses and posting those courses on their websites.



RESOURCES: A “SUMMARY DOCUMENT” IS AVAILABLE TO ASSIST WITH THE COURSE ELIGIBILITY RULE.

<https://highered.ohio.gov/initiatives/access-acceleration/college-credit-plus/resources>

Secondary schools must verify each student's appropriate courses based upon the pre-term notices received from the college. If it is determined that the student has enrolled in an incorrect Level or a non-allowable course, the school must contact the student to discuss drop or self-pay options.

Both the secondary school and college must include eligible course information in required communications, such as informational sessions, counseling sessions, and mandatory advising.

Process for Chancellor Approval of Additional Courses

The course eligibility rule provides opportunities for colleges to request Chancellor approval of the following:

1. The chancellor annually may approve additional courses as level I courses if the chancellor determines that students participating in the college credit plus program would benefit from having access to those courses as level I courses. Any such approval shall take effect at the start of the following academic year. Please see the [Level I Approval Process Guidance](#) and [Application Form](#) for more information. Approved courses are posted to the College Credit Plus webpage on an annual basis.
2. If a course described as "non-allowable" under the rule is part of a predetermined pathway or required sequence of courses leading to a certificate or degree, an institution of higher education, on behalf of one or more students who are enrolled in the institution through College Credit Plus and have shown progress on that pathway or sequence of courses through their previous coursework, may request the chancellor to allow payment for the course. Please see the [Non-Allowable Approval Process Guidance](#) and [Application Form](#) for more information.



RESOURCES: THE LINKED RESOURCES
ARE AVAILABLE TO ASSIST WITH THE
APPROVAL PROCESSES.

<https://highered.ohio.gov/initiatives/access-acceleration/college-credit-plus/resources>

This information is also available on the [resources](#) page of <https://highered.ohio.gov/initiatives/access-acceleration/college-credit-plus/resources>.

State Residency

Students be Ohio residents to participate in the program (ORC 3365.02). For public school students, the student must be enrolled in a high school in Ohio and the school must be able to receive "foundation" funding for that student's enrollment. Any student interested in enrolling in a public college or university must be considered a resident of Ohio as defined in state law. The college or university will verify that information with the student and family.

The funding associated with College Credit Plus is a combination of secondary school foundation funds (for public school students) and funds allocated from the Ohio budget (for nonpublic and homeschooled students) and college/university state share of instruction (SSI). The CCP statute addresses the state share of instruction (SSI), foundation, and state allocated funds in Ohio Revised Code 3365.07. Public colleges only receive SSI for Ohio resident students that meet law and administrative requirements as set forth in ORC 3333.31 and OAC 3333-1-10.

The CCP statute does not exempt a student from the Ohio student residency requirements in [Ohio Administrative Code 3333-1-10](#). Therefore, colleges/universities must verify Ohio residency for each CCP participant (as they do for all college students). If the student is not an Ohio resident based on "Rule 10," then the student cannot participate as a CCP student. The student can enroll but the enrollment would be outside of the CCP program. The colleges/universities have the responsibility to inform the student in advance of the need to either drop the course before the census date or to pay for the course.

Unless otherwise noted, references to Ohio Revised Code and Ohio Administrative Code are summaries. Personnel are responsible for reviewing current ORC and OAC for exact and complete language and regulations.